



ERIC GARCETTI
MAYOR

September 24, 2019

Honorable Members of the City Council
c/o City Clerk
City Hall, Room 395

Honorable Members:

Subject to your confirmation, I have appointed Ms. Teresa Villegas to the Board of Public Works for the term ending June 30, 2021. Ms. Villegas will fill the vacancy created by Cecilia Cabello, who has resigned.

I certify that in my opinion Ms. Villegas is qualified for the work that will devolve upon her, and that I make the appointment solely in the interest of the City.

Sincerely,

ERIC GARCETTI
Mayor

EG:dlg

Attachment

COMMISSION APPOINTMENT FORM

Name: Teresa Villegas
Commission: Board of Public Works
End of Term: 6/30/2021

Appointee Information

- 1. Race/ethnicity:** Latina
- 2. Gender:** Female
- 3. Council district and neighborhood of residence:** 14 - East
- 4. Are you a registered voter?** Yes
- 5. Prior commission experience:** Environmental Affairs Commission
- 6. Highest level of education completed:** B.S., California State Polytechnic University, Pomona,
- 7. Occupation/profession:** Community and Government Relations, Los Angeles County Public Works
- 8. Experience(s) that qualifies person for appointment:** See attached resume
- 9. Purpose of this appointment:** Replacement
- 10. Current composition of the commission (excluding appointee):**

Commissioner	APC	CD	Ethnicity	Gender	Term End
Davis, Michael	South	9	African American	M	30-Jun-23
Caloza, Jessica	Central	13	Asian Pacific Islander	F	30-Jun-20
James, Kevin	Central	4	Caucasian	M	30-Jun-22
Garcia, Aura	North Valley	7	Latina	F	30-Jun-24

M. Teresa Villegas

Objective: Self-driven leader with over 20 years of experience in creating, championing and implementing mid- to large-scale legislative agendas focused on capital development, sustainability and land conservation projects. Accomplishments include creation of landmark State urban park legislation, development of State and local river parkway legislation and the ability to write and secure various governmental natural resource grants for cities and state agencies.

CAREER EXPERIENCE:

10/18 – Present: *Los Angeles County Public Works: Community and Government Relations*

- Represent Los Angeles Public Works for community groups, general public and cities on a variety issues.
- Provide feedback and direction on programs so they are understood and well received by the public.

12/14 – 10/18: *Los Angeles County Supervisor Hilda L. Solis – Senior Legislative Deputy: Los Angeles, California.*

- Principle advisor to Supervisor Solis on energy, conservation finance for parks and water, planning and air issues.
- Prepared documents and talking points, analyzed policy and bills, and briefed the Supervisor on all board agenda items pertaining to policy changes, ordinances and budget items for the Department of Public Works, Planning, County Internal Services Department, Office of Sustainability, Parks & Recreation, Capital Projects and various capital projects under the Community Development Commission.
- Excellent communication skills. Redefined complicated issues and reframed them in a manner easily understood. Led presentations, translated complicated issues in Spanish and ensured messages resonated with the public.
- Represented the Supervisor with the Governor's staff in Sacramento when negotiating on all matters pertaining to Exide, including all legislative and budget matters.
- Point person to draft park and water measures; worked to identify various methodologies for financing capital projects and found a balance between disadvantaged communities, labor and mainstream environmental groups.

4/08 – 12/14: *Los Angeles County Supervisor Gloria Molina – Legislative Deputy: Los Angeles, California.*

- Principle advisor to Supervisor Molina on energy, park, water, and air issues.
- Prepared and briefed the Supervisor on all board agenda items pertaining to policy changes, ordinances and budget items for the Department of Public Works, County Parks & Recreation, and Internal Services Department.
- Analyze and make recommendations on agenda and policy items for Supervisor Gloria Molina, Rivers and Mountains Conservancy, Watershed Conservation Authority and the San Gabriel Valley Council of Governments.
- Prepare yearly budgets for several First District funding sources such as Community Development Block Grant Funds, Proposition A Park funding, Road Funds and Special Tipping Fee fund (partial list).
- Evaluated budgets and funding requests and made recommendations to the Supervisor related to park projects.
- Analyze the effect of State and federal to determine the intended and unintended impacts on County operations, recommend legislative positions, and develop amendments to conform legislation to policy priorities.

7/04 – 4/08: *MTV Environmental Consulting – Principal: Los Angeles and Sacramento, California. Clients included:*

- Yes On Proposition O Water Campaign: Campaign Manager – Managed the day to day operation of the campaign, including electronic media and press interaction with Los Angeles City Councilmembers and their donors lists for Prop. O measure campaign funds, managed and secured endorsements.

- Better World Group: Established a coalition of environmental groups to track and provide input to the Air Resources Board on the implementation of the Assembly Bill 32 – Global Warming Solution Act.
- The Watershed Conservation Authority: Successfully secured a \$2.2 million grant from the State for the River Parkway Grant Program for a project in the San Gabriel Mountains.

4/03 – 7/04: California Air Resources Board (CARB) – Executive Fellow, William & Flora Hewlett Foundation: Sacramento, California.

- Selected by two high ranking members of the State legislature as the Hewlett Foundation Fellow.
- Evaluated and provided recommendations for the State environmental justice program. All recommendations were accepted by CARB.

4/00 – 4/03: The Trust for Public Land (TPL) – Legislative Director: Sacramento, California.

- Supervised a staff of five and lead the organization's work on state policy matters, program development and identified natural resource funds for TPL sponsored projects.
- Secured funding for various TPL projects throughout the State such as LA State Historic Park.
- Developed and successfully created landmark State programs such as the River Parkway Program and the Urban Park Program.
- Successful in securing \$20 million for conservation projects from State government.

9/00 – 11/02: The Trust for Public Land – Political Consultant: Sacramento/Los Angeles, California.

- Campaign for Yes on 50 (Water Bond, Voter Initiative), Campaign for Yes on Proposition 40 (Park Bond), Campaign for Yes on Propositions 12 (Parks Bond) & Proposition 13 (Water Bond): handled press, local and statewide outreach, and local and statewide endorsements.
- California Democratic Party: Coordinated Campaign Gore/Lieberman – Handled Spanish language media, conducted interviews in Spanish on behalf of the campaign and secured high ranking Latino elected officials for shows and interviews.

4/99 – 4/00: The Trust for Public Land (TPL) – Program Manager: Los Angeles, California.

- Managed a staff of two to raised awareness in under-served communities along for the LA River Program
- Worked with many local cities to create new parks and trails along the river.

8/96-4/99: Los Angeles County Supervisor Gloria Molina - Field Deputy and Case Worker: Los Angeles, California

- Managed daily operations of Supervisors' Southeast LA County field office.
- Collaborated with federal, state, county and city officials on constituent services.

EDUCATION: California State Polytechnic University, Pomona, B.S. Business Management.

University of Southern California: *Graduate Student*, Price School of Public Policy: Executive Leadership expected completion 2021

APPOINTMENTS

- State Senate Appointee to the State Parks - Off Highway Vehicles Commission: 2012 to 2015
- San Gabriel Valley Council of Governments – Supervisor Molina Appointee
- Rivers and Mountains Conservancy – Supervisor Molina Appointee
- Watershed Conservation Authority – Supervisor Molina Appointee
- San Gabriel Valley Council of Government – Supervisor Molina Appointee
- City of Los Angeles – Proposition O (Water Bond) Citizen Advisory Committee Member
- City of Los Angeles – Environmental Affairs Commissioner (Appointed by Mayor Villaraigosa): 2006 – 2010

M. Teresa Villegas



Ms. Villegas brings 20 years of work in the public sector. She has worked for the Los Angeles County in different capacities including Los Angeles County Public Works. She previously served as senior advisor to Los Angeles County Board of Supervisors Gloria Molina and Hilda L. Solis. She advised both members on all countywide environmental policy issues, natural resource ballot measures, and various budget proposals.

She has extensive experience working in Sacramento as a registered lobbyist and Legislative Director for the Trust for Public Land. She helped secure funding for many parks, open space projects, and water infrastructure projects.

Ms. Villegas currently serves as chair of the board for a local nonprofit in Northeast Los Angeles, Mujeres de La Tierra (MDLA). MDLA helps Spanish speaking women understand and advocate for environmental issues. Ms. Villegas earned her Bachelor of Arts degree in Business Administration from California State Polytechnic University at Pomona and is currently a graduate student at the University of Southern California. She is a resident of El Sereno and lives with her husband and together they are raising their three kids.



September 24, 2019

Dear Ms. Villegas:

I am pleased to inform you that I hereby appoint you to the Board of Public Works for the term ending June 30, 2021. In order to complete the process as quickly as possible, there are several steps that must be taken, many of which require visiting City Hall. If you require parking during these procedures, please call Claudia Luna in my office at (213) 978-0621 to make arrangements for you.

To begin the appointment process, please review, sign and return the enclosed Remuneration Form, Undated Separation Forms, Background Check Release and Information Sheet **within one week** of receiving this letter. These documents are necessary to ensuring the most efficient, open and accountable City government possible. Further, Mayor's Office policy requires you to be fingerprinted as part of the background check that is done on all potential Commissioners. To do so, please bring this letter to the Background Unit of Employment Services Division, Personnel Department Building, 700 East Temple Street, Room 235, Los Angeles, California 90012. The division phone number is (213) 473-9343. Fingerprints must be taken **within three working days** from the **receipt** of this letter.

Under separate cover you will be receiving a packet from the City Ethics Commission containing information about the City's conflict of interest laws and a copy of the State Form 700/Statement of Economic Interests. You are required to complete and return this form **within 21 days** of your nomination to the City Ethics Commission, 200 North Spring Street, City Hall, 24th Floor, Los Angeles, California 90012. Any inquiries regarding this form should be directed to Nicole Enriquez at the Ethics Commission at (213) 978-1960.

Ms. Teresa Villegas
September 24, 2019
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As part of the City Council confirmation process, you will need to meet with Jose Huizar, your Councilmember, and Councilmember Bob Blumenfield, the Chair of the Public Works and Gang Reduction Committee, to answer any questions they may have. You will be hearing from a City Council committee clerk who will let you know when your appointment will be considered by the Public Works and Gang Reduction Committee. Sometime thereafter, you will be notified by the committee clerk when your appointment will be presented to the full City Council for confirmation. Once you are confirmed, you will be required to take the oath of office in the City Clerk's Office in Room 395 of City Hall. Claudia Luna will assist you during the confirmation process if you have questions.

Commissioners must be residents of the City of Los Angeles. If you move at any point during your term, have any changes in your telephone numbers, or in the future plan to resign (resignation must be put in writing), please contact my office immediately.

Congratulations and thank you for agreeing to serve the people of Los Angeles.

Sincerely,

A handwritten signature in dark ink, appearing to read 'E. Garcetti', with a horizontal line extending to the right.

ERIC GARCETTI
Mayor

EG:dlg

Attachment I
Ms. Teresa Villegas
September 24, 2019

Nominee Check List

I. Within three days:

- _____ **Get fingerprinted to complete a background check.**
No appointment is necessary. Bring the Mayor's letter to:
Background Unit of Employment Services Division, Personnel
Department Building, 700 East Temple Street, Room 235, Los Angeles,
California 90012. Phone: (213) 473-9343.

II. Within seven days:

Mail or email the following forms to: Claudia Luna, Office of the Mayor, Office of
Legislative and External Affairs, City Hall, 200 N. Spring Street, Los Angeles, CA
90012 or email: Claudia.Luna@lacity.org.

- _____ **Remuneration Form**
_____ **Undated Separation Forms**
_____ **Background Check Release**
_____ **Commissioner Information Sheet/Voluntary Statistics**

III. Within 21 days:

File the following forms with the City Ethics Commission. *If you are required to
file, you will receive these forms via email from that office.*

- _____ **Statement of Economic Interest ("Form 700")**
IMPORTANT: The City Council will not consider your nomination until
your completed form is reviewed by the Ethics Commission.
_____ **CEC Form 60**

IV. As soon as possible, the Mayor's Office will schedule a meeting with you and:

- _____ **Your City Councilmember Jose Huizar**
_____ **Councilmember Bob Blumenfield, Chair of the Council Committee
considering your nomination.**

Staff in the Mayor's Office will assist you with these arrangements.